



CANNON BUILDING
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STATE OF DELAWARE
BOARD OF NURSING HOME ADMINISTRATORS

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PUBLIC MEETING MINUTES:	BOARD OF EXAMINERS OF NURSING HOME ADMINISTRATORS
MEETING DATE AND TIME:	Tuesday, October 13, 2015 at 1:00 p.m.
PLACE:	861 Silver Lake Boulevard, Dover, Delaware Cannon Building, Second-Floor Conference Room B
MINUTES APPROVED:	

MEMBERS PRESENT

Mike Salitsky, Professional Member, President
E. Ray Quillen, Professional Member, Vice President
Jane Ketterman, Professional Member, Secretary
Cecilia Jones, Public Member
Jenifer Vaughn, Public Member

DIVISION STAFF/DEPUTY ATTORNEY GENERAL

Kevin Maloney, Deputy Attorney General
Flora Peer, Administrative Specialist II

MEMBERS ABSENT

Tim Bane, Public Member
Gwen Benton, Public Member
Eleanor Allione, Healthcare/Public Member

PUBLIC PRESENT

CALL TO ORDER

Mr. Salitsky called the meeting to order at 1:05 p.m.

REVIEW AND APPROVAL OF MINUTES

The Board reviewed the minutes of the July 14, 2015 meeting. Mr. Salitsky made a motion, seconded by Ms. Ketterman, to approve the minutes as presented. The motion carried unanimously.

UNFINISHED BUSINESS

Continued Review of Applications

Arthur Gray (AIT)

Mr. Salitsky reviewed Mr. Gray's application for the Board. Mr. Gray was in attendance of the meeting. Mr. Salitsky stated that Mr. Gray had one out of state preceptor who was Delaware licensed but practiced in a facility out of State. Mr. Gray stated that he had submitted a new outline requesting Mr. Ballas as his preceptor for both the portions of his AIT. Ms. Ketterman made a motion, seconded by Mr. Salitsky to approve Mr. Gray for a 6 month AIT program. The motion carried unanimously.

Tina Larose (AIT)

Mr. Salitsky summarized Ms. Larose's letter for the Board. Mr. Salitsky stated that Ms. Larose started the AIT process in 2010 and has taken the NAB exam 3 times. Under 2.6 of the rules and regulations: Applicants who do not pass the third examination must obtain Board approval each time they wish to retake the examination. The Board will approve these applicants to retake the examination only after they complete 40 additional hours working under the direct supervision of a Delaware-licensed nursing home administrator in a skilled nursing facility previously approved by the Board. Ms. Larose must complete an additional 40 hour AIT and request permission to take the exam. Mr. Salitsky made a motion, seconded by Mr. Quillen to send Ms. Larose a letter requesting the confirmation of completion of the additional 40 hour AIT. The motion carried unanimously.

Continuing Education – Self Study/Online Course Limit

The Board discussed changing the limit for continuing education credits earned online. Mr. Maloney stated that he would provide the proposed changes at the Boards next meeting.

NEW BUSINESS

Request for Inactive Status – Cheryl DeShields

Mr. Salitsky reviewed Ms. DeShields' request for the Board. Mr. Salitsky made a motion, seconded by Mr. Salitsky to approve Ms. Jones request for inactive status. The motion carried unanimously.

RATIFICATION OF LICENSURE

Mr. Salitsky made a motion, seconded by Mr. Quillen to ratify the licensure of:

Brian Klocke

Marguerite Falzone

Lawrence Kuczma

The motion carried unanimously.

REVIEW OF APPLICATIONS FOR LICENSURE

Angela Bloodsworth (AIT)

Mr. Salitsky reviewed Ms. Bloodsworth's request for the Board. Mr. Salitsky made a motion, seconded by Mr. Quillen, to approve Ms. Bloodsworth for a 9 month AIT program. The motion carried unanimously.

REVIEW OF AIT PROGRESS REPORTS

Ying Ingles – Final AIT

Mr. Salitsky reviewed. Mr. Salitsky made motion, seconded by Ms. Ketterman, to approve Ms. Ingles Final AIT report. The motion carried unanimously.

REVIEW of AIT SUMMARY REPORT

Ms. Peer summarized the status report of the current AITs.

REVIEW OF CONTINUING EDUCATION APPROVAL REQUESTS

Lisa Sierer, “Coding with ICD-10-Com in Long Term/Post-Acute Care”, July 14-15, 2015, Requesting 14 CEUs

Ms. Kettermann summarized Ms. Sierer’s request for the Board. Ms. Sierers requested fourteen continuing education credits for the course “*Coding with ICD-10-Com in Long Term/Post-Acute Care*”. Ms. Kettermann made a motion, seconded by Mr. Salitsky, to approve Ms. Sierer’s request for 14 continuing education credits. The motion carried unanimously.

Health Care Association of New Jersey “HCANJ 67th Annual Convention and Expo” October 27-29, 2015, Requesting 20 CEUs

Mr. Quillen summarized the HCANJ’s request for the Board. The Board discussed the course agenda. Mr. Salitsky made a motion, seconded by Mr. Quillen, to approve the *HCANJ 67th Annual Convention and Expo* for a maximum of 18 credits per individual. The motion carried unanimously.

The Mary Campbell Center “Proposed Reform of Requirements for Long-Term Care Facilities” August 11, 2015, Requesting 1 CEU

Ms. Kettermann summarized The Mary Campbell Center’s request for the Board. The Mary Campbell Center requested one continuing education credit for the course *Proposed Reform of Requirements for Long-Term Care Facilities*. Ms. Kettermann made a motion, seconded by Mr. Salitsky, to approve the course for 1 continuing education credit. The motion carried unanimously.

The Mary Campbell Center “LEADERCAST – The Brave Ones”, August 27, 2015, Requesting 2 CEUs

Ms. Kettermann summarized The Mary Campbell Center’s request for the Board. The Mary Campbell Center requested two continuing education credit for *LEADERCAST – The Brave Ones*. Ms. Kettermann made a motion, seconded by Mr. Salitsky, to approve the course for 4 continuing education credits. The motion carried unanimously.

Delaware Health Care Facilities Assoc. “DHCFA’s 22nd Annual Trade Show and Educational Conference” September 24, 2015, Requesting 5 CEUs

Mr. Quillen summarized the Delaware Health Care Facilities Association’s request for the Board. The Delaware Health Care Facilities Association’s requested five continuing education credits for *the DHCFA’s 22nd Annual Trade Show and Educational Conference*. Mr. Quillen made a motion, seconded by Mr. Salitsky, to approve the DHCFA’s 22nd Annual Trade Show and Educational Conference for 5 CEUs. The motion carried unanimously.

Mark Yoder, “Dementia Care for American Heroes: Understanding Dementia & Developing Skills for Positive Outcome”, September 16, 2015, Requesting 6 CEUs*

Ms. Kettermann summarized Mr. Yoder’s request for the Board. Mr. Yoder requested six continuing education credits for the course *Dementia Care for American Heroes: Understanding Dementia & Developing Skills for Positive Outcome*. Ms. Kettermann made a motion, seconded by Mr. Salitsky, to approve Mr. Yoder’s request for 6 CEUs. The motion carried unanimously.

Delaware Health Care Facilities Assoc., “DHCFA’s October Educational Conference” October 21, 2015, Requesting 5.5 CEUs

Ms. Kettermann summarized the Delaware Health Care Facilities Association’s request for the Board. The Delaware Health Care Facilities Association’s requested five and a half continuing education credits for the “*DHCFA’s October Educational Conference*”. Ms. Kettermann made a motion, seconded by Mr. Salitsky, to approve the request for 5.5 CEUs. The motion carried unanimously.

NEW COMPLAINTS

29-02-15

CORRESPONDENCE
REVIEW OF AUDITS

The review of audits was tabled till the November meeting.

OTHER BUSINESS BEFORE THE BOARD

Ms. Kettermann stated that she will be attending the November NAB conference.

PUBLIC COMMENT

No public comment.

NEXT SCHEDULED MEETING

The next meeting is scheduled to be held on Tuesday, November 10, 2015 at 1:00 p.m. in the second-floor Conference Room B of the Cannon Building located at 861 Silver Lake Boulevard, Dover, Delaware.

ADJOURNMENT

There being no further business, Mr. Salitsky made a motion, seconded by Ms. Kettermann, to adjourn the meeting at 1:52 p.m. The motion carried unanimously.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Flora Peer".

Flora Peer
Administrative Specialist II
Board Liaison

The notes of this meeting are not intended to be a verbatim record of the topics that were presented or discussed. They are for the use of the Board members and the public in supplementing their personal notes and recall for presentations.